

GUIDELINES FOR ONLINE APPLICATION FOR CONFERENCE REGISTRATION WAIVERS FOR AFFECTED COMMUNITIES / COMMUNITY VOLUNTEERS

Deadline for applying is Tuesday 26 June, 2018

Who is eligible to apply:

The Union is pleased to offer 100 free registrations¹ to the 49th Union World Conference on Lung Health to community volunteers or individuals affected by lung disease². Individuals from low- and middle-income countries will be given priority, as will those who are presenting at the conference, including in the community space.

Please note this process does not apply to invited speakers or authors of accepted abstracts. Speakers and authors should read the scholarship guidelines provided before applying for assistance.

Who will review the applications:

The applications for free registration will be reviewed by The Union Community Advisory Panel, members of The Union's Coordinating Community of Scientific Activities and a member of the Bureau or Executive Management Team.

Minimum eligibility criteria:

- Involved in efforts to address lung health
- Personally affected by lung disease or a community volunteer working with those affected by lung disease

Application process:

By Tuesday 26 June, applicants must have completed the online application, submit a motivation letter **and** two letters of support, as outlined below:

- 1) One-page letter of motivation that covers the following points:
 - Your current activities in lung health
 - What your contribution to the conference will be
 - How your attendance at the conference will advance your efforts to combat lung disease when you return home
- 2) Two letters of support, one from a peer and one from an institution (e.g., NGO, government, association, umbrella organization)

This call for applications will be open from Friday 8 June until 26 June. Applicants will be notified about the status of their application by the end of July.

All recipients will be responsible for the following:

- Contact the home country's embassy about travel requirements to the conference host country and make arrangements necessary for securing my visa.
- Ensure I have a valid passport, which includes validity for at least six months after the return travel date and adequate number of pages for entering the country where the conference will be held.
- Contribute to the conference programme, which includes, at minimum, providing assistance with the Rapporteur Session.
- Provide The Union Communications team - within 2 months of the conference end date - a write up of 500 words or more describing what was learned at the conference, and/or how knowledge was disseminated at country level and/or community level.
- Notify The Union if I fail to secure funds for the trip by 5 September 2018.

¹ The number of free conference registrations offered will be determined annually by The Union, based upon available funds.

² Affected is defined as individuals who have had TB or live with chronic lung disease or who have personally cared for someone who does.